

## Instructions to Complete the Saturday School Invite Form in ParentConnect



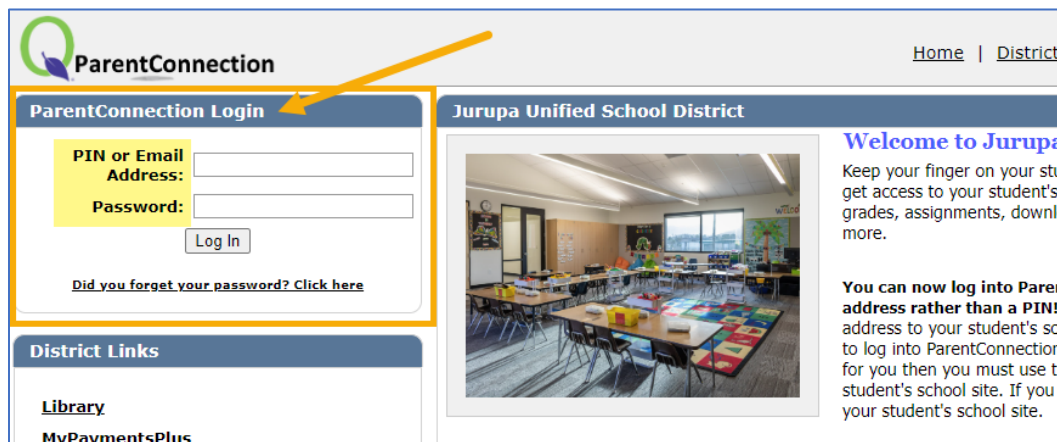
### Logging in to ParentConnection

Visit the JUSD website ([jurupausd.org](http://jurupausd.org)) and click the Parent Connect link at the top.



Log in with your email address or PIN.

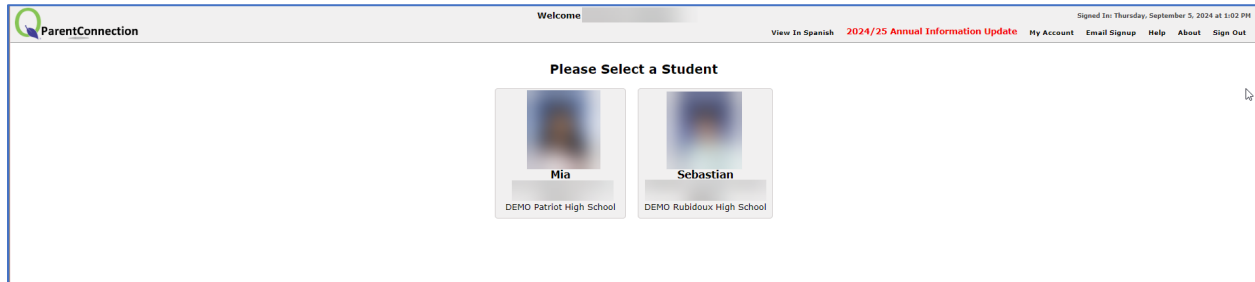
*For assistance, please contact your child's school.*





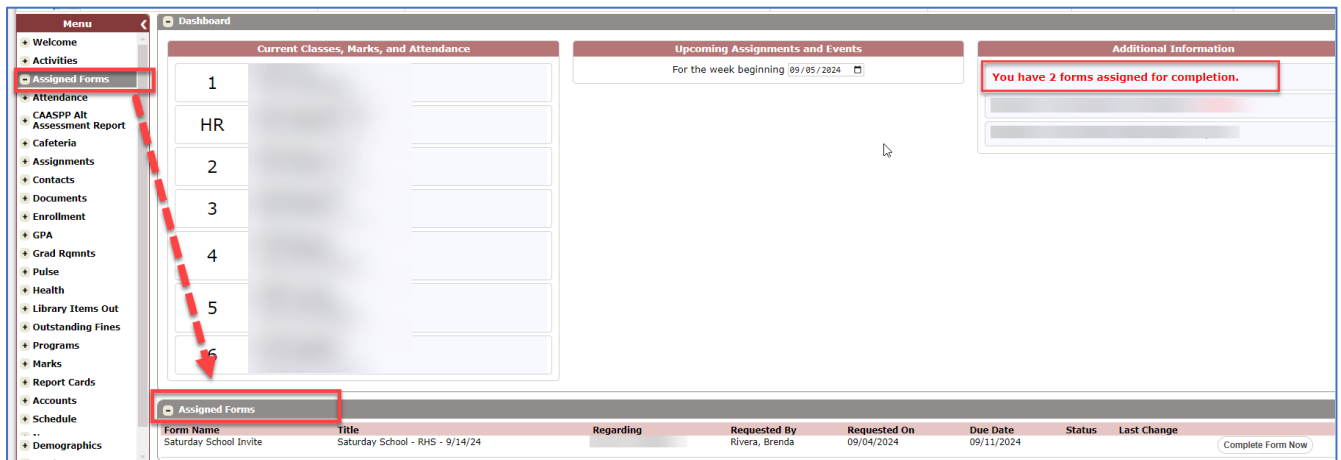
## Finding the Form

Once you are logged in, select your student.



There is a Menu section called “Assigned Forms.” Click on the section.

*Please note: If you do not see this section, it means that there are no forms for you to complete. Please contact your child’s school for more information.*





## Completing the Form

1. Click the “Complete Form Now” button next to the form you wish to complete.

School Year	Birth Date	Advisor	Counselor
2023-2024			Unassigned

Due Date	Status	Last Change	Complete Form Now
			<input type="button" value="Complete Form Now"/>

2. Fill out the necessary fields. **Emergency Contact Name, Phone Number. Medical Conditions** if applicable.

Invitation to Attend Saturday School  
Jurupa Unified School District

To the Parents/Guardians of: \_\_\_\_\_ Advisor: \_\_\_\_\_

**DEMO Rubidoux High School** 4250 Opal Street, Jurupa Valley, CA 92509

Dear Parent/Guardian,

As part of the attendance incentive program, we would like to offer your child an opportunity to make up one absence by attending a four-hour Saturday School. Students will attend from 8:00 AM - 12:00 noon.

If you are interested, please fill out the form below and ensure that you submit it to the school prior to the scheduled Saturday School. While in attendance at Saturday School please be notified that all school rules and dress code will be followed. Transportation to and from Saturday School is the parent(s)/guardian(s) responsibility. If an any time during class, the child becomes a disciplinary problem you will be notified and requested to pick up your child.

**Students who are in elementary school (TK-6th) will not be allowed to walk home.** Please ensure that you pick up your child promptly at 12:00 noon.

Students must report promptly at 8:00 AM or they will not be admitted to Saturday School. Parents must complete the form below to be allowed to attend Saturday School. Please make sure that the information completed is accurate and contact information is current.

TIME ASSIGNED:	8:00 AM to 12:00 Noon	DATE:	09/14/2024
SCHOOL ASSIGNED:	DEMO Rubidoux High School		
Student Name:	Grade:		
Emergency Contact Name:	Phone Number:		
Please list any allergies and/or medical conditions: _____			

Sign \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

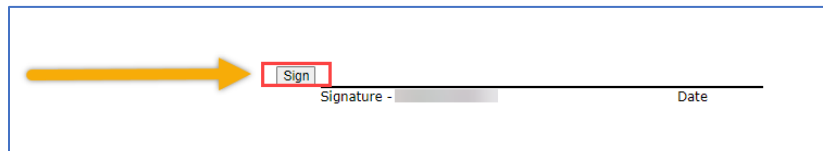
If my child is a 7th-12th grade student, he/she has my permission to walk home. My initials here are my express permission for my child to walk home.

***This form must be submitted not later than the Monday prior to Saturday School.***

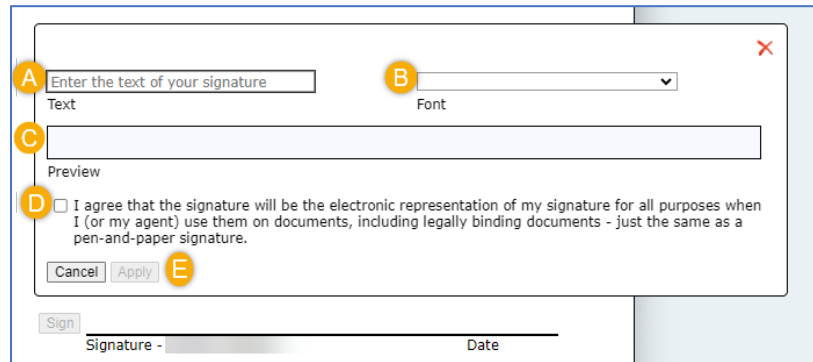
*\*Please note there is an option at the bottom of the form that only applies to students in grades 7<sup>th</sup>-12<sup>th</sup>.*



3. After entering the necessary data you must click to **Sign\*** the bottom of the form:



\*The first time you complete a form you will need to set up your signature. Once you create it, your new signature can be used again in future forms.



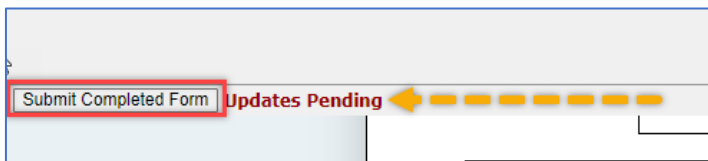
Press **Sign** begin creating your signature.

- Text:** Enter your name.
- Font:** Choose a font for your signature.
- Preview:** A preview of your new signature will appear in this box.
- When you are ready, click the checkbox at the bottom to agree with the acknowledgment.
- Apply.**

A form cannot be submitted without a signature. The “Submit Completed Form” button will not be available until you have signed the form.



Click **Submit Completed Form** to finish the form.



**This final step MUST be completed for each student to submit the form.**